March 22, 2021

**IMPORTANT INFORMATION**

To Whom it may concern:

RE: Continuing Education for Renewals

Please be aware, as of June 1, 2021, every Renewal submittal (CCCM, CQCC, CCCI, TCCCM) will require an actual copy of the 8hr Continuing Education certificate taken in accordance with the type of submittal. Proof of enrollment will not be an acceptable means of meeting the requirement as of June 1st. During the pandemic, we have been working with the list of approved providers, enabling them to temporarily offer an online version of their class, and will continue to allow this arrangement as long as the various Counties are still experiencing limitations on gathering size and other stay at home orders are in place. We will notify you when in person course completion becomes the only acceptable means once again, and online phases out. Please ensure each individual requiring an 8hr class contacts an approved provider as soon as possible and in advance of their expiration date to sign up for and attend their online or in person class (whatever they are offering).

Please notify everyone within your organization, as we will not be sending this notice to individuals. Anyone under your employment will be expected to be aware of this and submit properly. No exceptions.

List of approved providers can be found on our website: https://www.dir.ca.gov/dosh/elevatorcertification.html

Thank you!

Sincerely,

L.J. Dolin
Associate Safety Engineer
Elevator Unit/Certification Section
LD/ml